

APPENDIX B

Interested Parties list for consultation on proposed expansion of Kirton Primary School		
Interested Party	Name	Contact Details
Message on Int Comms		
Details on LCC website		
Details on George		
Leader of Council	Cllr Hill	cclirm.hill@lincolnshire.gov.uk
Executive Councillor	Cllr Mrs P Bradwell & Cllr Brailsford	cclrp.bradwell@lincolnshire.gov.uk CllrD.Brailsford@lincolnshire.gov.uk
Chief Property Officer	Kevin Kendall	Kevin.Kendall@lincolnshire.gov.uk
Property Manager Operations	Jim Hogg	jim.hogg@lincolnshire.gov.uk
LCC Chief Execs office- DMT/SMT/Management Board	Copy to Kathy White as the Director's PA and ask her to forward to DB/MT and appropriate Senior Officers NB Relevant Councillors are being notified separately by us.	Kathy.White@lincolnshire.gov.uk
CfBT	Andy Breckon	Andy.breckon@cfbt.com
CfBT primary	Tim Culpin & John Sandfield	jsandfield@cfbt.com ; tculpin@cfbt.com
CfBT secondary	Fred Morris, Keith Batty	kbatty@cfbt.com ; fmorris@cfbt.com
CfBT strategic projects incl SEN	Paul Snook	psnook@cfbt.com ; sgregory@cfbt.com
CfBT CPD	Tim Lomas	tomas@cfbt.com
School Administration	Adrian Flowers	Adrian.Flowers@lincolnshire.gov.uk
	David Robinson	david.robinson@lincolnshire.gov.uk
	John O'Connor	john.o'connor@lincolnshire.gov.uk
	Helen Clark	helen.clark@lincolnshire.gov.uk
	Lynn Yap	Lynn.Yap@lincolnshire.gov.uk
	Ruth Mayers	Ruth.Mayers@lincolnshire.gov.uk
	Steve Gamble	Steven.Gamble@lincolnshire.gov.uk
Exclusions	Phil Whitworth	phil.whitworth@lincolnshire.gov.uk
SEN Head of Service	Gary Nixon	gary.nixon@lincolnshire.gov.uk
SEN	Julia Andrews	Julia.Andrews@lincolnshire.gov.uk
	Lynn Whitworth	Lynn.Whitworth@lincolnshire.gov.uk
Early years/extended provision	Sheridan Dodsworth	Sheridan.dodsworth@lincolnshire.gov.uk
	Julie Grindley	Julie.Grindley@lincolnshire.gov.uk
	Steph Douglas	steph.douglas@cfbt.com
Inclusion and Attendance Service	Jill Chandar-Nair	Jill.Chandar-Nair@lincolnshire.gov.uk
Safeguarding Children in Education	Nikki Neale	Nikki.Neale@lincolnshire.gov.uk
Finance LCC	Tony Warnock	tony.warnock@lincolnshire.gov.uk
Finance Mouchel	Eizabeth Bowes	Elizabeth.Bowes@mouchel-lincoln.com
	Jackie Allen	Jackie.Allen@mouchel-lincoln.com
	John Rossington	john.rossington@mouchel-lincoln.com
	Kevin Eaton	Kevin.Eaton@mouchel-lincoln.com
Governors Support	Hilary Wells	Hilary.Wells@lincolnshire.gov.uk
Performance Management	James Thomas	James.Thomas@lincolnshire.gov.uk
	Caroline Jackson	caroline.jackson@lincolnshire.gov.uk
	David McWilliams	david.mcwilliams@lincolnshire.gov.uk
	Marcus Needham	Marcus.Needham@lincolnshire.gov.uk
Commissioning	Justin Hackney	justin.hackney@lincolnshire.gov.uk
	Andrew Mclean	andrew.mclean@lincolnshire.gov.uk
ICT Support Mouchel	Neil Winter	neil.winter@mouchel-lincoln.com
Corporate ICT	Sasha Drennan	sasha.drennan@lincolnshire.gov.uk
LCC Communications	John Giblin	john.giblin@lincolnshire.gov.uk
HR at LCC	Julie Jackson	julie.jackson@lincolnshire.gov.uk
	Penny Lee	Penny.lee@lincolnshire.gov.uk
HR Mouchel Advisor for School - team leader	John Matthews team leader for HR advisors	john.matthews@mouchel-lincoln.com
Business support	Corporate support	csso_admin@lincolnshire.gov.uk

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	Teri Jones	teri.jones@lincolnshire.gov.uk
	Debbie Proctor	Debbie.Proctor@lincolnshire.gov.uk
	Andrew Goulding	andrew.goulding@lincolnshire.gov.uk
Capital Development	Steve Atkin	stephen.atkin@rentokil-initial.com
	Simon Hardy	Simon.Hardy@mouchel-lincoln.com
	team leader for premises advisor	Jane.Marshall@mouchel-lincoln.com
Sustainability	Steve Golightly	Steve.Golightly@lincolnshire.gov.uk
Schools Library Service	Jill Trowsdale	Jill.Trowsdale@lincolnshire.gov.uk
Procurement Lincolnshire	Karley Allam	Karley.Allam@lincolnshire.gov.uk
CSC	Tanya Dempsey & Julia Key	Tanya.Dempsey@lincolnshire.gov.uk ; Julia.Key@lincolnshire.gov.uk
	csc	CSCServiceRequests@lincolnshire.gov.uk
Planning and Highways	Steve Willis	Steve.Willis@lincolnshire.gov.uk
	Neil McBride	Neil.McBride@lincolnshire.gov.uk
Property & Technology Management	Adrian Clarke	Adrian.Clarke@lincolnshire.gov.uk
	Anita Hodgson	Anita.Hodgson@lincolnshire.gov.uk
	Anna-Maria Edwards	Anna-Maria.Edwards@lincolnshire.gov.uk
	Brendan Pritchard	brendan.pritchard@mouchel-lincoln.com
	Danielle Garratt	Danielle.Garratt@lincolnshire.gov.uk
	Debbie Wilkinson	Debbie.wilkinson@lincolnshire.gov.uk
	Gerald Snaith	Gerald.Snaith@lincolnshire.gov.uk
	Hazel Bingham	Hazel.Bingham@lincolnshire.gov.uk
	Justin Ward	Justin.ward@lincolnshire.gov.uk
	Katie Gosling	Katie.Gosling@lincolnshire.gov.uk
	Laura Abbott	Laura.Abbott@lincolnshire.gov.uk
	Linda Duffield	Linda.duffield@lincolnshire.gov.uk
	Matt Clayton	matthew.clayton@lincolnshire.gov.uk
	Michael Watson	Michael.watson@lincolnshire.gov.uk
	Michelle Andrews	michelle.andrews@lincolnshire.gov.uk
	Paul Holmes	Paul.holmes@lincolnshire.gov.uk
	Rosemary Eades	Rosemary.Eades@lincolnshire.gov.uk
	Steve Mason	Stephen.Mason@lincolnshire.gov.uk
	Terry Mason	Terry.mason@lincolnshire.gov.uk
	Tina Shaw	Tina.shaw@lincolnshire.gov.uk
	Alan Mackenzie	alan.mackenzie@lincolnshire.gov.uk
	Cris Treacher	cris.treacher@lincolnshire.gov.uk
Chief Executive of Boston Borough Council	Richard Harbord	Richard.harbord@boston.gov.uk
County Councillors	Mike Gilbert	ClrM.Gilbert
	Peter Bedford	ClrP.Bedford
	Ray Newell	ClrR.Newell
	Raymond B Singleton-McGuire	ClrR.Singleton-McGuire
	Michael Brookes	ClrM.Brookes
	Paul Anthony Skinner	ClrP.Skinner
	Andrea Marie Jenkyns	ClrA.Jenkyns
District councillors of Boston Borough Council	Send to Lorraine Bush to distribute to appropriate district councillors	lorraine.bush@boston.gov.uk
Parish Councils -areas surrounding Kirton	Kirton Parish Council	belindabuttery@hotmail.com
	Swineshead	info@swineshead-lincspc.org
	Wigtoft	johnmarvipiper@hotmail.com
	Sutterton	belindabuttery@hotmail.com
	Algarkirk	kathleen.partridge@btinternet.com
	Frampton	svlvia.stevens@hotmail.com
	Wyberton	kmallen.clerk@btinternet.com
	Fishtoft	kathleen.partridge@btinternet.com

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	Bicker	doningtondi@02.co.uk
	Donington	doningtondi@02.co.uk
	Quadrang	Mr M V Stacey, Rossett, 7 Towndam Lane, Donington, Spalding, PE11 4TR
	Fosdyke	Mrs W Depear, Ferry House, Old Inn Lane, Fosdyke Bridge, Boston PE20 2DE
MP	Mark Simmonds	mark.simmonds.mp@parliament.uk
European MPs	Derek Clark MEP	mep@derekclarkmep.org.uk
	Roger Helmer MEP	rogerhelmer@eastmidsmeps.co.uk
	Emma McClarkin MEP	emmamclarkin@eastmidsmeps.co.uk
	Glenis Willmott MEP	office@gleniswillmott.org.uk
	Bill Newton Dunn MEP	info@eastmidslibdems.org.uk
	Craig Day	Craig.day@eastmidslibdems.org.uk
	Charles Shaw chair of Lincolnshire Federation of Liberal Democrat Constituences	chair@lincslibdems.org.uk or drcwshaw@yahoo.co.uk
Trade Unions	Christine Toumi UNITE	christine.toumi@lincolnshire.gov.uk
	Dave Roome	Dave.Roome@unitetheunion.org
	Mr K Rustidge Asst Sec Lincs Asscn of National Union of Teachers (NUT)	rustidgeks@aol.com
	Helen Stokes Branch Sec UNISON	hstokes@lincunison.org.uk
	Mr C Todd Organiser of General, Municipal, Boilermakers Union (GMB)	colin.todd@gmb.org.uk
	Mr D Morgan Secretary National Asscn of Schoolmasters & Union of Women Teachers NASUWT)	david.morgan@nasuwt.net
	Miss J Frost Branch Secretary Asscn of Teachers & Lecturers (ATL)	ifrost@lincs.atl.org.uk
	Mr J Gibbs County Secretary National Asscn of Head Teachers (NAHT)	jd Gibbs@fsmail.net
	Roger Hale Secretary Association of School & College Leaders (ASCL)	roger.hale@caistorqgrammar.com
	Mr S Payne Representative Union for Educational Professionals (VOICE)	stephenpayne@voicetheunion.org.uk
Current Pupils at Kirton Primary School	Nicky Donley	nicky_donley@kirton-boston.lincs.sch.uk
Parents/Carers at Kirton Primary School	Nicky Donley	nicky_donley@kirton-boston.lincs.sch.uk
Headteacher and staff at Kirton Primary School	Nicky Donley	nicky_donley@kirton-boston.lincs.sch.uk
Chair of Gvs at Kirton Primary School	Kirton	helen.nix@bakkavor.co.uk
Feeder Pre Schools	Frampton Playgroup	The Village Hall, Middlegate Lane East, Frampton, nr Boston PE20 1AU
	Bramble Hall Nursery	Station Road, Sutterton, Boston PE20 2JH
	Little Explorers Nurseries Ltd	Middlecott House, 22 Willington Road, Kirton PE20 1EJ
Head, staff, pupils & parents at neighbouring secondary schools -	Boston High School A Selective Academy	wendy.beet@bostonhighschool.co.uk
Email HT & ask to make aware staff, pupils and parents using noticeboard, website, emails, newsletters and any other methods of communication used by schools.	Boston Grammar School A Selective Academy	melanie.bovden@bostongrammarschool.co.uk
	Boston Haven High	phn@htc.org.uk
	Donington Thomas Cowley	enquiries@thomascowley.lincs.sch.uk
	Kirton Middlecott School	enquiries@middlecott.lincs.sch.uk
Chair of Gvs of neighbouring secondary schools	Kirton Middlecott School	andrew.cogan@ccwsolicitors.co.uk

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Head, staff, pupils & parents at neighbouring primary schools		
Email HTs & ask to make aware staff, pupils and parents using noticeboard, website, emails, newsletters and any other methods of communication used by schools.	Boston Park	park@phoenixfederation.co.uk
	Boston Tower Road	towerroad@btconnect.com
	Boston West	enquiries@boston-west.lincs.sch.uk
	Boston Carlton Road	enquiries@carltonroad.org.uk
	Boston Staniland	enquiries@staniland.org.uk
	Sutterton	enquiries@fourfields.lincs.sch.uk
	Swineshead	enquiries@swineshead.lincs.sch.uk
	Donington	enquiries@cowley.lincs.sch.uk
	Boston Hawthorn Tree	enquiries@hawthorn-tree.lincs.sch.uk
	Boston St Marys RC	enquiries@st-marys-pri.lincs.sch.uk
	Boston St Thomas CoE	enquiries@st-thomas.lincs.sch.uk
	Boston St Nicholas CoE	enquiries@st-nicholas.lincs.sch.uk
	Fishtoft	fishoft@phoenixfederation.co.uk
	Wyberton	enquiries@wyberton.lincs.sch.uk
Chair of Govs of neighbouring primary schools	Boston Park	
	Boston Tower Road	
	Boston West	
	Boston Carlton Road	
	Boston Staniland	
	Sutterton	clairetunnard@hotmail.com
	Swineshead	clairetunnard@hotmail.com
	Donington	claire@claire32.orangehome.co.uk
	Boston Hawthorn Tree	stuart@hebron.org.uk
	Boston St Marys RC	jpoucher@btinternet.com
	Boston St Thomas CoE	philip.barlow01@btinternet.com
	Boston St Nicholas CoE	fnoble@skirbeckrectory.freeserve.co.uk
	Fishtoft	caroledenzil@tiscali.co.uk
	Wyberton	charles.sowden@btinternet.com
Anglican Diocese	Jackie Waters-Dewhurst	jackie.wd@lincoln.anglican.org
R C Diocese	Ms Gail Neill	timzy.khurwal@nottingham-des.org.uk
Neighbouring LAs	N/A	N/A
EFA	Nick Rashley	Nick.rashley@education.gsi.gov.uk
	Andrew Barrett	Andrew.Barrett@education.gsi.gov.uk
Libraries	Janet Strudwick, Library Support Service	janet.strudwick@lincolnshire.gov.uk
Primary Care Trust	Chief Exec of Lincs Primary Care Trust	john.mcivor@lpct.nhs.uk
Any groups using Kirton's school premises	Boston United	The Jakemans Studio, York Street, Boston PE21 6JN
	Willoughby Foods	The Food Factory, Chain Bridge Road, Boston PE21 7LE
	Kids Club	17 High Street, Kirton, Boston PE20 1DR

APPENDIX C



Complete Proposal
to Expand
Kirton Primary School

MATTERS TO BE SPECIFIED IN SECTION 19 OF THE EDUCATION AND
INSPECTIONS ACT 2006

PROPOSALS TO MAKE A PRESCRIBED ALTERATION TO A SCHOOL

3 April 2013

Contact details

This proposal has been published by Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ regarding the expansion of Kirton Primary School, Station Road, Kirton, Boston PE20 1HY.

Implementation

The proposal is to expand Kirton Primary School with effect from 1 September 2014. This proposal is being made to ensure that there are sufficient primary school places in Kirton to accommodate the increasing pupil numbers in the community and to enable the Local Authority (LA) to fulfil its statutory duty of providing school places for all children of statutory school age in Lincolnshire.

Objections and Comments

Any person or organisation may object to or make comments on the proposal by sending them to Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or by emailing provisionplanning@lincolnshire.gov.uk to be received by the deadline of 1 May 2013.

Alteration description

The proposal under consideration is to expand the existing capacity based on the Published Admission Number (PAN) from 420 to 630 with an increase in the PAN from 60 to 90.

School Capacity and Site

As a temporary measure the school has admitted above the usual intake of 60 to provide up to 90 Reception places for September 2012 by making use of all available accommodation and remodelling existing accommodation. The LA has asked the school to over offer again for the Reception intake in September 2013 and additional accommodation will be provided to make this possible. Further accommodation will be provided, subject to planning permission, if the proposal to expand capacity with effect from September 2014 goes ahead. If the expansion proposal is approved it is proposed that building work to add necessary additional accommodation will begin during the academic year 2013/2014 (subject to any necessary planning permission being granted) with the aim of having the new facilities completed ready for the start of term in September 2014. This would be managed to cause minimal disruption to the school during term time making best use of school holidays where possible.

The planning application process would be dealt with and consulted on separately with opportunity for those that are interested to be involved throughout the planning process.

The total number on roll for all children in Reception to Year 6 (aged 4 – 11 years) at the time of the census taken in January 2013 was 420. The table below shows the

number currently on roll for year groups Reception to Year 6, and also shows the applications for September 2013 together with potential intake numbers for September 2014 and 2015 based on NHS GP registration data. The published admissions number per year group is currently 60 with a permanent capacity of 420:

	2015	2014	2013	Rec	Y1	Y2	Y3	Y4	Y5	Y6	Total
Number on Roll	84	69	67	89	60	55	56	57	51	52	420

Data from January 2013 Census and NHS GP Registration trend analysis

Objectives

The proposal detailed in this document is to expand Kirton Primary School with effect from 1 September 2014 and the objective is both to ensure that there are sufficient primary school places in Kirton to accommodate the increasing pupil numbers in the community and also to enable the LA to fulfil its statutory duty of providing school places for all children of statutory school age in Lincolnshire within a reasonable distance from where they live.

The LA considers this to be the best available solution to the expected shortage of primary school places in Kirton and would not be actively participating in this process if it did not see significant advantages for children and young people, their parents/carers and the local community. Other options in this area have been explored and all primary schools have been considered for potential expansion but none have been found to be as suitable due to reasons such as undersized sites, distance that pupils would have to travel, parental preference, potential impact on standards and the fact that Kirton is the only primary school in the heart of the community where the children live. Kirton Primary School is the most appropriate school in the area for expansion and the proposal has the support of the Headteacher and Governing Body. This proposal is in response to local demographic pressures and it is not anticipated that there will be a negative impact on the demand for places at other primary schools.

The LA believes this proposal to be in the best interests of local children and local parents as well as educational provision in the area and it reinforces the priorities in the Children and Young People's Plan (CYPP). The proposal will ensure that the provision of school places is planned so as to promote high educational standards, enable fair access to educational opportunity for every child and promote the fulfilment of each child's potential. This proposal will both enhance the quality of provision and sustain local provision.

The publication of the Statutory Notice will enable the statutory and legal processes to proceed. This continuation to the next stage of the process will allow a further opportunity for people and organisations to express their views about the proposal and ensure that they will be taken into account by the Executive Councillor.

Consultation

In order for the school to expand the LA must follow the necessary statutory legal processes as required by the Secretary of State in accordance with the Education and Inspections Act (EIA) 2006 and updated by the Education Act 2011 together

with the guidance of the Department for Education (DfE) regarding expansion. Under current legislation the LA is the decision maker for the proposal.

Consultation originally began on 10 January 2013 with a letter, incorporating relevant information and reasons for the proposal, being sent to all parents of pupils attending the school informing them of the proposal. Interested parties were also informed as required by guidelines issued by the DfE. In addition, on 22 January 2013, individual drop in sessions were offered to parents to discuss the proposal further with an LA officer. These meetings were offered to allow those having an interest in this proposal to be able to gather information, ask questions and get involved in the debate. However, no appointments were taken up.

All parents/carers and other interested parties were given the opportunity to respond as part of the consultation process by 7 February 2013. Copies of the letter commencing consultation and the response form were also published on the County Council website under the webpage Current Consultations on www.lincolnshire.gov.uk/provisionplanning

An analysis of the written responses to the consultation is detailed in Appendix B1 but to briefly summarise there were 35 valid responses in total with **all** supporting the proposal. Out of the total of 35 the main group represented consisted of teachers and staff at the school who submitted 24 responses. The remaining 11 responses were from a wide range of consultees including governors at the school, the Headteacher of a neighbouring primary school, Kirton Parish Council, a pre-school group, a local employer and 6 from parents.

The Headteacher has consulted with the children currently attending the school through the school council. This was followed up by classroom discussions in circle time. The consultation produced a very positive response and the children are generally looking forward to the expansion of their school (summary attached in Appendix B2).

Evidence of the consultation before the proposal was published -

- (a) a list of persons and/or parties who were consulted can be found in Appendix A
- (b) the views of the persons consulted are summarised in Appendix B1 together with a summary of the consultation undertaken by the school council in Appendix B2
- (c) a copy of the letter confirming the commencement of the consultation process and incorporating relevant information and reasons for the proposal is in Appendix C
- (e) a copy of the form to send in responses is in Appendix D.

Following the initial letter all documentation relating to the consultation was published online through the County Council website under Current Consultations at www.lincolnshire.gov.uk/provisionplanning

All applicable statutory requirements to consult in relation to the proposal were complied with.

Project Costs

This proposed expansion will incur capital costs and the LA will fund the necessary refurbishment costs from the Children's Services capital programme with ongoing revenue costs funded from the Dedicated Schools Grant.

Special Educational Needs (SEN) provision

The expansion of the school is not likely to have any impact on SEN provision other than an opportunity to improve the provision with better access to resources and consistently good quality teaching, learning and leadership at the refurbished school. Consideration of pupils with SEN will take place and the LA will continue to look to make improvements in the standard, quality and/or range of the education provision for children with SEN.

Need for places

National birth rates, mostly concentrated in more urban areas, have been steadily rising in recent years. This increased birth rate, combined in some areas with inward migration and housing development, is now starting to have an impact at primary school age putting significant pressure on primary schools across the country where there is a shortage of Reception places. The Kirton community will experience a shortage of available places if capacity at the local school is not increased.

The school has admitted above the usual intake of 60 to provide up to 90 Reception places for September 2012 by making maximum use of all available accommodation and remodelling existing accommodation. The LA has asked the school to over offer again for the Reception intake in September 2013 and additional accommodation will be provided to make this possible. Further accommodation will be provided, subject to planning permission, if the proposal to expand capacity with effect from September 2014 goes ahead.

The proposal being consulted on is to permanently expand the school from the existing capacity of 420 places based on a PAN of 60 to 630 places (PAN 90), with a proposed implementation date of September 2014. This would increase the PAN initially for the Key Stage 1 year groups (Reception, Year 1 and Year 2) from 60 to 90 with the PAN for years 3 – 6 remaining at 60. The increased intake to 90 would then continue to be phased in with each subsequent Reception intake from September 2015 until the PAN of 90 applies to all year groups. This phased approach will allow the school to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained.

NHS birth data for the Kirton area shows that over the next 4 years the number of children that will be requiring a primary school place is more than the number of places currently available. There is expected to be a long term requirement for more places. A permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting 4 year old children to alternative schools outside of their local community. This proposal is being put forward as a solution to the increasing demand for places for local children in Kirton. It is not anticipated that this will have any adverse impact on the demand for places at other

primary schools which will continue to offer places for the children within their own localities. The LA has a vital role in ensuring the viability and sustainability of all schools within Lincolnshire and not to create any excess surplus capacity which would be detrimental to an existing school or Academy.

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

Following statutory consultation, if the expansion proposal is approved, it is proposed that building work to add necessary additional accommodation will begin during the academic year 2013/14 (subject to planning permission being granted) and planned to be completed in readiness for the start of term in September 2014. This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible.

Please note that the planning application process is dealt with and consulted on separately and there will be opportunity for those that are interested to be involved throughout the planning process.

Expansion of successful and popular schools

The Government is committed to ensuring that every parent can choose an excellent school for their child with the wishes of parents being taken into account. There is a strong presumption that proposals to expand popular and successful schools should be approved. DfE guidance states that places should be allocated where parents want them and that successful and popular schools be allowed to grow. This proposal will assist in meeting parental preference.

The most recent Ofsted report following an inspection at the school was published in November 2009 with an overall effectiveness rating of "good". At this time parents were also asked to complete a questionnaire. The overwhelming majority of the parents who completed a questionnaire or spoke with inspectors during the inspection were very positive about the school and were happy with their child's progress and experience at the school. A subsequent interim assessment has found that the school's performance has been sustained and that the next full inspection can therefore be deferred and is not anticipated to take place any earlier than the summer term 2014.

The school is popular with parents and in recent years has been oversubscribed as indicated by the numbers of first preference applications received (65 in 2012 and 62 for 2013) for the 60 available places in the Reception class.

Related Proposals

The proposal to expand Kirton Primary School is not related to any other statutory proposal.

What will happen now?

Any person may object to or make comments on this proposal by sending them to Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln, Lincolnshire, LN1 1YQ or by emailing provisionplanning@lincolnshire.gov.uk

At the close of the 4 week representation period (statutory formal consultation) on 1 May 2013 responses will be collated and analysed and a final report will be presented to the Executive Councillor in June 2013 for a decision on the expansion of the school. The representation period is the final opportunity for people and organisations to express their views about the proposal and ensure that they will be taken into account by the decision maker.

Written Responses made in Consultation Period on the proposed expansion of Kirton Primary School

Point of View	Supports Proposal (35)	Against Proposal (0)	Not For or Against (0)	Other comments/Notes
Employer	y			Only way forward for the growing number of children
Governor	y			
Governor	y			As governor and also parish priest I can see the need for more places to be created at the school. I have been contacted by many concerned parents who cannot get their children into the local school - this and the level of quality education pupils receive necessitates more places being created as soon as possible
Headteacher of neighbouring primary school	y			Issue of shortage of primary places in and around Boston needs addressing as long term issue as this affects all schools in the area. This should not only provide extra provision but also avoid children being transported out of their locality and help to reduce traffic at peak times.
Parent	y			Not being able to get into a chosen school is a distressing experience for child and parent. More spaces will be needed as the local population expands. I am very much in favour.
Parent	y			
Parent	y			
Parent governor	y			A great opportunity for an ever expanding village. Concerns over parking for parents which is already very limited.
Parent governor	y			As resident, former pupil, and parent of past and present pupils I believe it is hugely important to provide high quality education for all the children local to Kirton school. Additional funding and resources will only be a benefit to existing and future pupils.
Parent and schoolstaff	y			Children in the village should be able to attend their local school. More job security for staff. More resources for current and future pupils. Kirton is expanding and needs a bigger school.
Parrish Council	y			In favour but concerns over potential increased demand for parking (could the bus park be used for car parking?) Also concerned that no green play areas or playing fields should be lost.
pre-school feeder group	y			High number of immigrant families with young children and many young families on large housing estates so there will be need for more places. Will cost less to extend school than transport children out of the area and children usually want to go to local school with friends. Also Kirton provides places for Frampton which has no school. Surely all parents would choose this for their children?
Schoolstaff	y			This will enable all children in the village to attend their local school which is important for the future of the village and the school
Schoolstaff	y			Do not want grandchildren to have to go to a school out of the village when there is a good school in Kirton
Schoolstaff	y			School had 3 form entry in 2012 which has been successful showing benefits for pupils and staff and providing a model to follow. Have had concerns with bussing in children from Boston for this 3 form entry but this only strengthens argument behind this expansion proposal as more of Kirton's children will be able to attend their local school and not have to be transported elsewhere.
Schoolstaff	y			Village has expanded and likely to expand further and school must have the capacity to offer places to all Kirton children. Better prospects for staff. The expansion will enhance the partnership between school and village.
Schoolstaff	y			

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Schoolstaff	y	Against Proposal (0)	Not For or Against (0)	Local children should be able to be educated at their local school.
Point of View	Supports Proposal (35)	Against Proposal (0)	Not For or Against (0)	Other comments/Notes
Schoolstaff	y			The school will be better resourced but all must be thought through eg more out of class space for intervention and one on one time, bigger staff car park, will the hall be adequate?
Schoolstaff	y			
Schoolstaff	y			
Schoolstaff	y			
Schoolstaff	y			It is good for children to go to school with children they live near. If parents don't drive they could otherwise find it hard to get their children to school. More job security.
Schoolstaff	y			Village and residents have expanded and school needs to expand also. Will enable children to attend same school as their friends. Will avoid 4yr olds having to travel to attend a primary school and enable all children to attend their local school. Will form a stronger community spirit. Also may create more jobs for local people.
Schoolstaff	y			Young children should be educated as near as possible to where they live. Also a larger school will benefit from more money for resources and more support staff.
Schoolstaff	y			
Schoolstaff	y			
Schoolstaff	y			It is vital that local children attend a primary school near where they live - this also benefits relationships formed in school as they can be cemented outside of school.
Schoolstaff	y			
Schoolstaff	y			
Schoolstaff	y			With good management and enough extra staff this will be a necessary move for the school and the only way to ensure the school can provide for all. More classes is better than larger sized classes. Hopefully outside green space will not be negatively affected.
Schoolstaff	y			All children living within a community should be able to attend the school within that community. I fully support this expansion proposal if it means that Kirton children will not be turned away from their local school.
Schoolstaff	y			
Schoolstaff	y			

APPENDIX E

Kirton Primary School Council Meeting

Date 14.1.13

Absences n/a

Approved minutes from last meeting

One agenda item

Mrs Donley came and led the meeting. She told us a bit more about maybe expanding the school and we all talked about it. We liked the idea but decided to ask all the other children what they thought by classroom visits. We think they will like it too.

Mrs Donley said the teachers would ask the other children in circle time as well and let us know. Mrs Stephenson asked children in assembly.

We wondered where the classrooms might go like upstairs.

We will have another meeting in February to talk more when we have spoken to the other classes. We will tell Mrs Donley all our ideas and ask her to come to another meeting.

Next meeting 21.1.13

APPENDIX F



Children's Services
County Offices, Newland, Lincoln LN1 1YQ
Tel: 01522 782030
Fax Number 01522 553257

To Staff, Parents/Carers and other interested parties

10 January 2013

Dear Consultee

Proposal to Expand Kirton Primary School

Lincolnshire County Council (LCC) is commencing a consultation process on the proposal to permanently expand the capacity at Kirton Primary School, Station Road, Kirton, Boston PE20 1HY with an implementation date of September 2014.

It is the Local Authority's (LA) statutory duty to ensure that there are sufficient school places to accommodate all pupils of statutory school age in Lincolnshire. The LA believes that this proposal is the best available option to address the expected shortage of Primary Reception school places in Kirton to ensure that local children are able to go to their local school. It is important that the LA gather and consider all views on this proposal prior to making a decision on how to proceed.

The school have admitted above the usual intake of 60 to provide up to 90 Reception places for September 2012 by making maximum use of all available accommodation and remodelling existing accommodation. If the demand for places is greater than the 60 places available for September 2013 then the LA may ask the school to over offer again up to 90 places for the Reception intake in September 2013. Additional accommodation would be provided to make this possible.

The proposal being consulted on is to permanently expand the school from the existing capacity of 420 places based on a Published Admission Number (PAN) of 60 to 630 places (PAN 90), with a proposed implementation date of September 2014. This would increase the PAN initially for the Key Stage 1 year groups from 60 to 90 with the PAN for years 3 – 6 remaining at 60. The increased intake to 90 would then be phased in with each subsequent Reception intake commencing in September 2015 until the PAN of 90 applies to all year groups. This phased approach will allow the school to effectively manage staffing and teaching structures and help to ensure that pupil numbers at other local schools will be maintained.

The following information outlines the reasons for the proposal and explains why there is a need to expand this school and how the expansion can benefit the children and the community.

Reasons for the Proposal to Expand Kirton Primary School

National birth rates, mostly concentrated in more urban areas, have been steadily rising in recent years. This increased birth rate, combined in some areas with inward migration and housing development, is now starting to have an impact at primary school age putting significant pressure on primary schools across the country where there is a shortage of

Reception places. The Kirton community will experience a shortage of available places if capacity at the local school is not increased.

NHS birth data for the Kirton area shows that on average over the next 4 years the number of children that will be requiring a primary school place is up to 30 more each year than it has been in recent years. There is expected to be a long term requirement for more places. A permanent sustainable solution is needed to accommodate these extra children to avoid overcrowding and/or transporting 4 year old children to alternative schools outside of their local community.

Having additional classes and more children on roll at the school will also have financial benefits for the school. This may potentially provide the opportunity to enhance teaching provision and career opportunities for staff which in turn will benefit the learning experience of the children.

Following statutory consultation, if the expansion proposal is approved, it is proposed that building work to add necessary additional accommodation will begin during the academic year 2012/13 (subject to planning permission being granted) and planned to be completed in readiness for the start of term in September 2014. This would be managed to cause minimal disruption to the school during term time making the best use of school holidays where possible.

Please note that the planning application process is dealt with and consulted on separately and there will be opportunity for those that are interested to be involved throughout the planning process.

Have your say

If you wish to comment on this proposal then please return the response form by 5.00pm on Thursday 7th February 2013 using the contact details provided. If you would like to discuss this further before responding to the proposal then LA officers will be holding pre-booked consultation sessions at the school on 22nd January between 8.30 am and 6.00 pm. Please contact Mrs Booker, School Business Manager, on 01205 722236 to arrange an appointment.

If you have any queries regarding the proposal or the consultation process please do not hesitate to contact the Property and Technology Management team (contact details are confirmed on the response form).

If you would like further information or would like to comment on this proposal then please return the attached form, email provisionplanning@lincolnshire.gov.uk or write to Property & Technology Management, Lincolnshire County Council, County Offices, Lincoln LN1 1YQ by 5.00pm on 7th February 2013.

Copies of all documents related to this proposal, including an electronic version of the feedback form, can be found online at www.lincolnshire.gov.uk/provisionplanning under "Current Consultations". Hard copies are also available on request.

Yours sincerely



Matt Clayton
School Organisation Planning Manager
Property and Technology Management

Consultation Feedback Form on the Expansion of Kirton Primary School

Please note that if you do not provide your name and address your views will not be counted as legitimate responses to this consultation. Names and contact details will remain confidential.

Name: _____ Email (optional): _____

Postal Address: _____

Parent Carer Teacher/School Staff Governor Employer/Business

Other (please specify) : _____

Which school (if any) do you represent? _____

Having read the proposal please indicate your view below by ticking one of the boxes

I am in favour of proposal I am against proposal I am neither for nor against the proposal

Why have you decided this is your view? Tell us about it below.

Is there anything else you would like us to consider?

Please return the completed form by 5pm Thursday 7th February 2013 to: Property & Technology Management, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or email provisionplanning@lincolnshire.gov.uk or fax 01522 553257

Proposal to Expand Kirton Primary School.

NOTICE IS HEREBY GIVEN in accordance with section 19(1) of the Education and Inspections Act 2006 as updated by the Education Act 2011 that Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ intends to make a prescribed alteration to Kirton Primary School, Station Road, Kirton, Boston PE20 1HY with effect from 1 September 2014.

The proposal is to permanently expand the school from the existing capacity of 420 to 630 with an increase in the Published Admission Number (PAN) from 60 to 90. This would increase the PAN initially for the Key Stage 1 year groups from 60 to 90 in September 2014 with the PAN for years 3 – 6 remaining at 60. The increased intake to 90 would then be phased in with each subsequent Reception intake commencing in September 2015 until the PAN of 90 applies to all year groups.

As a temporary measure the school have admitted above the usual intake of 60 to provide up to 90 Reception places for September 2012 by making maximum use of all available accommodation and remodelling existing accommodation. The Local Authority (LA) has asked the school to over offer again for the Reception intake in September 2013 and additional accommodation will be provided to make this possible. Further accommodation will be provided, subject to planning permission, if the proposal to expand capacity with effect from September 2014 goes ahead.

The prescribed alteration being consulted on is not related to any other statutory proposal. All statutory consultation requirements in respect of this proposal have been complied with.

The current net capacity of Kirton Primary School is 420 and the proposed capacity will be 630. The current admission number is 60 and the proposed admission number will be 90. There are currently 420 pupils on roll.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained by writing to: Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or by calling 01522 553329 or by emailing provisionplanning@lincolnshire.gov.uk or via www.lincolnshire.gov.uk/provisionplanning

Within four weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them to Provision Planning, Children's Services, Lincolnshire County Council, County Offices, Newland, Lincoln LN1 1YQ or by emailing provisionplanning@lincolnshire.gov.uk.

Signed: Debbie Barnes
Director of Children's Services
Lincolnshire County Council

Publication Date: 3 April 2013

Explanatory Notes

1. This proposal is not linked to any other proposal.
2. A copy of the County Council's Home to School Transport policy can be obtained on-line at www.lincolnshire.gov.uk/parents/schools/school-transport
3. Further details on the consultation which have led to this proposal can be accessed on-line under "Current Consultations" via www.lincolnshire.gov.uk/provisionplanning

Impact Analysis to Enable Informed Decisions						
Background Information						
Directorate	Assistant Director area	Service area	Lead officer	Person / people completing analysis	Date of workshop / meeting	Version
Adults & Children's	Children's Services	Property & Technology Management	Michelle Andrews	Linda Duffield		1
Title of the policy / project / service being considered						
The expansion of Kirton Primary School						
General overview and description of the The expansion of Kirton Primary School						
The proposal under consideration is to permanently expand the school from its existing capacity of 420, based on a Published Admission Number (PAN) of 60, to 630, based on a PAN of 90.						
The status of the The expansion of Kirton Primary School			LCC Directly Delivered			
Timescales for implementation						
The process commenced on 10 January 2013 with a letter sent out to all parents of current pupils and other interested parties including County/District/and Parish councillors initiating a 4 week period of consultation. 35 responses were received with all supporting the proposal. Following this the Executive Councillor took the decision to publish a Statutory Notice commencing the 4 week Representation Period although no Representation Period responses were received. A final decision is anticipated on 28 June 2013 with an implementation date of 1 September 2014						
Analysis						
1. What is the current situation?						
Kirton Primary School has a capacity of 420. Due to the pressure on primary school places in Kirton the school has, with the agreement of the LA, offered up to a total of 90 places in the Reception intake in September 2012 and will do so again for the September intake in 2013. This has been made possible by making use of all available accommodation and remodelling existing accommodation. Further accommodation will be provided through a permanent extension of the buildings if the expansion proposal goes ahead.						

<p>2. What are the drivers for change?</p>	<p>(a) Political -To ensure the LA meets its statutory duty of providing sufficient school places for children of statutory school age in Lincolnshire (b) Economic, social and political -To ensure the provision of school places is planned so as to promote high standards and sustainability therefore enabling children to fulfil their potential. (c) Political & Social - To avoid overcrowding and placing increasing pressure on all primary schools as this would likely lead to a negative impact on the quality of education provided. (d) Economic and social - To avoid increased transport costs and the negative impact of extra travelling time and potential increased car usage if it were necessary for children to travel to villages outside Kirton.</p>
<p>3. What difference will we make?</p>	<p>The LA will fulfil its statutory duty by providing sufficient school places in the area for all children of a statutory school age. A sustainable long term solution is needed to meet the demand for school places arising out of the increasing birth rate. Overcrowding in primary schools, increased transport costs for home to school transport, extra car usage, negative impact of extra travelling time on children will all be minimised by this proposed expansion.</p>
<p>4. What are the assumptions about the benefits?</p>	<p>The headteacher and the Governing Body are in full support of the proposal. The additional school places provided will contribute to meeting the demand for school places both now and in the future. It will enable parents to obtain school places for their children at a local school and will enable a higher proportion of parents to obtain their first preference. A sustainable long term solution within the local area will provide enhanced educational provision.</p>
<p>5. How are you testing your assumptions about the benefits?</p>	<p>Kirton Primary School is a popular school and it has been consistently oversubscribed in recent years. The Headteacher and Governing Body are in full support of the proposal. The allocation of school places by means of the co-ordinated scheme implemented by the School Admissions team at subsequent intakes will confirm whether there are sufficient places for children in the area and provide data as to the percentage of parents receiving their first or other preference. Inspections and the work undertaken by Ofsted will monitor the quality of education provided.</p>
<p>6. What are the assumptions about any adverse impacts? Could it have a negative effect on anyone?</p>	<p>Yes</p>
<p>6.1 Which groups/individuals could it have a negative impact on?</p>	<p>The expansion proposal could have a negative impact on local residents within the area around the school eg issues of access and parking but this should not be significant as many of the additional pupils will live close to the school site and within a suitable walking or cycling distance from the school. The LA is committed to promoting the use of sustainable travel and transport to school and this would be reflected in the implementation of the school travel plan. There may also be the potential for a short term negative impact on the local residents when the building work takes place. However, this minor potential negative impact is far outweighed by the resulting positive solution.</p>

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<p>6.2 How could it have a negative impact on these groups/individuals? Please refer to the list of protected characteristics to assist your answer</p>	<p>For residents - There may be concerns over access and car parking availability around the school site together with some potential impact of increased noise during building work. Under the Equality Act 2010 the LA must take steps to meet the needs of persons sharing a protected characteristic as being different to the needs of persons who do not share it. Currently the school meets this requirement by careful management of all their pupils and their individual needs and will continue to do so during the period that the expansion work is undertaken.</p>
<p>7. How are you testing your assumptions about adverse impacts?</p>	<p>The majority of response forms were submitted by teachers and school staff (24 out of 35); 6 were received from parents with the remainder from the governors at the school, Headteacher of a neighbouring school, Kirton Parish Council, a pre-school group and a local employer. All of the total of 35 responses were in favour of the expansion proposal. Staff meetings were held to discuss the proposal and parents and interested parties were given the opportunity to discuss their concerns at one to one appointments but none were taken up. The Headteacher and staff thoroughly discussed the proposal with current pupils through the school council followed up by classroom discussions in circle time.</p>
<p>7.1 What further evidence do you need to gather?</p>	<p>A further opportunity for any interested party to submit comments and concerns was made available in the Representation Period ie the 4 weeks commencing with the publication of the Statutory Notice. During this period no responses were submitted. The statutory guidelines with regard to who and how to consult and the appropriate length of consultation have all been met to enable the decision maker to make the final decision.</p>
<p>8. Who are the stakeholders and how will they be affected?</p>	<p>Primary (those directly affected, either positively or negatively by the organisation's actions)</p> <p>(1) Parents/carers and their children - will be assured that their educational needs are being met. (2) School Staff - less potential overcrowding at schools relieving pressure on school staff and therefore enhancing the quality of education provided. (3) The Council - this will ensure that the Council is meeting its statutory obligations; will ensure value for money reducing home to school transport and also that the needs of the Community are being met in that local children will be able to attend their local school.</p>
<p>9. How are you assessing the risks and minimising adverse impacts?</p>	<p>Secondary (intermediaries, people or organisations who are indirectly affected by the organisation's actions)</p> <p>Potential negative impact for local residents - the LA understands the potential for impact caused by the building work and will work to mitigate this should any negative impact arise.</p> <p>As required a stakeholder engagement group will be formed to as part of the capital process to consider the impact of the ongoing project should the proposal to relocate and expand be approved</p>
<p>10. What changes will the Council need to make as a result of introducing the policy / project / service etc?</p>	<p>There will be no changes to any LCC policy or procedures. Building work will be undertaken at the school to enable the expansion of the capacity of the school to meet local primary demand.</p>

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<p>11. How will you undertake evaluation once the changes have been implemented?</p>	<p>The number on roll will be reviewed together with the available capacity and projected demand for places in Kirton and the surrounding area which will enable evaluation of both the need for places and also data on how the offer of places has met parental preference.</p>		
<p>Further Details</p>			
<p>Are you handling personal data?</p>	<p>Yes</p>	<p>If yes, please give details</p>	<p>consultation responses incorporated name and address of respondent but these details will remain confidential.</p>
<p>How was this analysis undertaken? Facilitated workshop? Who attended?</p>	<p>Details of the proposal and response forms were sent to a wide range of interested parties in line with statutory guidance, and details were also made available on the Council's website. All responses were recorded and analysed to be taken into consideration by the decision maker. Personal appointments were also offered at the school to interested parties for further discussion.</p>		
<p>Are you confident that everyone who should have been involved in producing this version of the Impact Analysis has been?</p>	<p>Yes</p>	<p>If No, who needs to be involved?</p>	
<p>If this is new, or requires a decision by Councillors to revise, has this impact analysis been included with the committee report?</p>	<p>Yes</p>	<p>If No, why?</p>	
<p>Actions required Including any actions that have been identified in this analysis for monitoring in the service area workplan?</p>	<p>No</p>	<p>Action N/A</p>	<p>Lead Officer N/A</p> <p>Timescale N/A</p>
<p>Signed off by</p>	<p>Michelle Andrews</p>		<p>Date 14-May-13</p>